Oak Street
UNCLASSIFIED

School of Commerce

OF

Ohio University

Athens, Ohio

COURSES OF STUDY

Calendar

1909

Summer Term Opens June 28th
Summer Term Closes August 6th
Fall Term Opens September 13th
Fall Term Closes December 24th

1910

Winter Term Opens January 3d
Winter Term Closes March 18th
Spring Term Opens March 28th
Commencement June 16th
Summer Term Opens June 20th
Summer Term Closes July 29th
Fall Term Opens September 12th
Fall Term Closes December 23d

Commercial Course

Leading to a Diploma and open to Graduates of first-class High Schools.

FIRST YEAR

FIRST TERM

Accounting	(5)
American History	(4)
A Modern Language or Stenography	(5)
Mechanical Drawing, Lettering	(2)

SECOND TERM

Accounting	(5)
American History	(4)
Commercial Law	(3)
A Modern Language or Stenography	(5)

THIRD TERM

Office Practice	(5)
American History	(4)
Commercial Law	(3)
A Modern Language or Stenography	(5)

SECOND YEAR

FIRST TERM

Corporation Accounting	(3)
College Rhetoric	(3)
Political Economy	(2)
Ethics	(3)
A Modern Language	(4)
Commercial Seminar	(1)

SECOND TERM

Corporation and Trust Finance	(3)
English	(4)
Sociology	(3)
Political Economy	(2)
A Modern Language	(4)
Commercial Seminar	(1)

THIRD TERM

Office Practice	(2)
Money and Banking	(3)
Accounting Problems and Systems	(3)
English	(3)
A Modern Language	(4)
Seminar	(1)

The figures in parentheses indicate the number of recitations per week.

Teachers' Course in Stenography

Leading to a Diploma and open to Graduates of first-class High Schools.

FIRST YEAR

FIRST TERM

Stenography	(5)
Typewriting	
College English	(3)
American History	(4)
Elective	(3)

SECOND TERM

Stenography	(5)
Typewriting	(2)
College English	(3)
American History	(4)
Elective	(3)

THIRD TERM

Stenography	(5)
Typewriting	(2)
College English	(3)
American History	(4)
Elective	(3)

SECOND YEAR

FIRST TERM

Stenography	(4)
College Rhetoric	(3)
Introductory Psychology	(5)
Elective	(5)

SECOND TERM

Stenography	(4)
Introduction to Principles of Education	(3)
Amanuensis Work	(2)
College English	(3)
Elective	(5)

THIRD TERM

Stenography	(4)
Introduction to Principles of Education	(3)
Amanuensis Work	(2)
College English	(3)
Elective	(5)

Substitutions in the above courses may be made upon the consent of the faculty.

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Diplomas and College Credit.

Diplomas will be granted to those who complete either course offered in the School of Commerce. Students in the regular courses of the University may take commercial branches as elective work in their courses. Students who have completed a course in the School of Commerce will be granted a degree upon their completion of the additional work leading to that degree.

Fees and Expenses.

All students pay a registration fee of $6.00 per term. In addition to this there is an extra fee of $5.00 per term for Stenography. The fee for the diploma is $5.00. Furnished rooms in private families average $1.00 per week. Board in clubs $2.50 to $2.75. Board and furnished rooms in Ladies' Halls $3.25 to $3.50.

Special Students.

Persons wishing to take only Bookkeeping or Stenography will be admitted as special students for that purpose. Beginning classes in these subjects are formed each term, and a year's work in either is intended to prepare good students for efficiency in office work.

Special Advantages.

Students in the School of Commerce have the same privileges in the library, reading rooms, gymnasium, literary societies, Christian associations and all other University activities and enterprises, as students in the regular courses, and they may enter any regular class in the University without extra charge.

For further information or a general catalogue of the institution, address

G. M. GOPELAND,
Director School of Commerce.

ALSTON ELLIS,
President Ohio University.